



YMCA of Greater Vancouver Employment Opportunity

Date Posted: December 17, 2018
Position Title: Director, Finance
Reports To: Chief Financial Officer
Location: Joyce YMCA (#300 – 5055 Joyce Street, Vancouver, BC)
Terms: Permanent, Full-time
Salary: Under Review
Start Date: As soon as possible

Situation:

We are the YMCA of Greater Vancouver. We are 4,000 volunteers and staff at over 185 locations, working together with more than 120,000 people across the Lower Mainland who believe in helping children and families reach their full potential. We are a charity dedicated to strengthening the foundations of community.

For over 130 years we've cared for kids, shaped leaders for tomorrow and helped generations of people come together to find support, get healthier and make friends for life. As the Lower Mainland's largest operational charity, our staff and volunteers provide vital community services that have a positive impact on some of the community's most pressing social issues. We provide programs and services in health and fitness, aquatics, child care, camp, employment, education and training, child and family development, immigrant services, global initiatives, youth leadership development and health management. In all things, we align our activities with our values:

- Do the right thing - We are caring, respectful, honest and responsible in all we do
- Put people first - We believe in the strengths, perspectives and passion of people
- Keep our promises - We do what we say we will do
- Lead by example - We are courageous, speak with conviction, listen attentively and collaborate

The Path Forward:

The YMCA of Greater Vancouver is in our third phase of Focus 20/20, an ambitious strategic plan with a 10-year vision to build healthier, more connected communities, where everyone reaches their potential. We are in the midst of significantly expanding our physical and social infrastructure, with the addition of four new centres of community, 1,500 new child care spaces, and a plan to double our services offered to youth. This growth, valued at over \$200M, will double the YMCA's revenue over the next 5 years. This plan, executed by the operating YMCA of Greater Vancouver, is enabled and supported by our two other entities: the YMCA of Greater Vancouver Properties Foundation, and the YMCA of Greater Vancouver Foundation.

About the Position:

We are seeking an accomplished Director of Finance to lead the YMCA's finance team on the path forward. As an integral member of the senior management team, the Finance Director oversees all financial activities of the YMCA of Greater Vancouver's three legal entities. They will provide leadership for the YMCA's financial assets to ensure that YMCA is able to deliver its mission, and will ensure efficient and effective financial management of all programs and services delivered by the YMCA. The Director will lead their 10-person team to provide excellent customer service and support a continuous improvement culture to take the finance function to the next level.

Major Areas of Responsibility:

Finance

- Leads a team of ten to provide support services to operations for day-to-day accounting, accounts payable, financial reporting, asset tracking, revenue systems and donations
- Directs all aspects of financial operations, accounting, forecasting, budgeting, managing key performance indicators and reporting activities for 3 entities
- Oversees the preparation and maintenance of timely and accurate monthly/quarterly/year-end financial statements against forecast, in accordance with generally accepted accounting principles
- Oversees annual audits of association expenditures, assets, and liabilities, making sure the recorded figures are verifiable and accurate
- Monitors and manages investments within board-approved policies, valued at over \$95M
- Oversees reconciliations, reporting, and remittances for statutory compliance, government reporting, funder reports, and grant claims
- Ensuring appropriate financial systems and controls are implemented, functioning as expected and maintained throughout the Association
- Provides critical financial support information and makes actionable recommendations on both strategy and operations
- Creates and implements relevant policies within the business

Leadership

- Directs and manages a ten-person finance team, providing coaching, leadership, and mentorship
- Supports the Chief Financial Officer and advises on financial strategy
- Participates in and contributes to monthly YMCA Operations Management Group meetings
- Provides financial advice to the broader YMCA leadership team to support them in the accomplishment of their financial targets, successfully implement their strategies and provide effective oversight
- Maintain effective relationships with financial institutions, stakeholders, and board of directors
- Plans, participates in and supports Association-wide fundraising initiatives and events

Governance & Risk

- Prepares and presents reports to three Boards of Directors and relevant committees
- Responsible for the timely and accurate completion of the annual audit process
- Produces financial reporting for CFO, CEO and strategic leadership team
- Provides strategic guidance on financing options to support association growth needs
- Monitors compliance and investment/financing strategies
- Compiles statutory reporting and ensure compliance with tax filings and all relevant contract and regulatory reporting

Projects

- Support infrastructure projects of over \$200 million dollars in construction, resulting in projected 100% growth in revenue over next 5 years
- Support the implementation of new registration software on a Microsoft Dynamics based platform in cooperation with 35 other Y's across Canada

Requirements:

- A recognized professional accounting designation (CPA, CMA, CA, CGA) is required
- Bachelor's degree in related field required, MBA or additional certifications an asset
- Ten years related experience in roles of increasing responsibility, size and scope
- Project management experience an asset
- Experience developing and maintaining high performing teams
- Demonstrated initiative, integrity and ability to problem solve
- Proficiency in Microsoft Office required with advanced Excel skills, Power BI or other analytics
- Successful candidates will be required to provide a current and satisfactory Criminal Records Check/Vulnerable Sector Search issued no later than six (6) months preceding start date

Competencies:

In addition to bringing a commitment to YMCA vision and values, the candidate should possess the following competencies:

Leading Self

- Evolve in Professional Capability – Commit to being better
- Achieve Excellence and Authenticity – Show up with the best version of you

Leading Others

- Develop the Potential in Others – Help people grow and lead
- Create a Culture of Connection – Build bridges between people and partners

Leading Mission

- Think and Act Strategically – Make good decisions and act on them
- Make an Intentional Impact – Advance the strength and cause of the Y

[Click here to apply!](#)

Application Deadline: 6:00pm on January 18, 2019.

Please note, applications will be reviewed on an ongoing basis.

Thank you for your interest and application.

Due to the high volume of applications received, only short-listed candidates will be contacted.



The Standards Program Trustmark is a mark of Imagine Canada used under licence by the YMCA of Greater Vancouver