



YMCA of Greater Vancouver Employment Opportunity

Date Posted: January 7, 2020

Position Title: Summer Camp Director

Location: YMCA Camp Elphinstone; Gibsons, BC

Terms: Permanent Full-Time; 35 hours per week

Salary: Under review

Start Date: February 2020

Reports To: Manager, YMCA Camp Elphinstone

Situation:

The YMCA of Greater Vancouver is a charity dedicated to strengthening the foundations of community, by nurturing the potential of children, teens & young adults, promoting healthy lifestyles, fostering a sense of social responsibility and delivering lasting personal & social change. We are building a community in which a generation of children and families reach their full potential. Our values guide our decision-making and behavior—we do the right thing, put people first, keep our promises and lead by example.

For over 130 years, we have been part of the community, a place where people of every age and background find the support they need to grow in spirit, mind and body. One of the Lower Mainland's leading charities, the YMCA of Greater Vancouver provides services in health, fitness & aquatics, child care, camping, employment & community services to over 120,000 participants annually.

YMCA Camp Elphinstone is located on the Sunshine Coast, a 40 minute ferry trip from Vancouver. The Sunshine Coast is a vibrant community committed to natural environments, sustainability and the arts. Housing on site at Camp Elphinstone is a requirement of the position.

Nature & Scope:

The Camp Director will provide year round leadership to YMCA Camp Elphinstone summer camp operations, ensuring our programs and services deliver on our vision of building a community in which a generation of children and families can reach their full potential.

Reporting to the Manager, the Camp Director will be responsible for maintaining and developing relationships with camper families; leading a strong staff team; the development and implementation of high quality experiential, camper-focused programming; reviewing and updating systems and ongoing risk management and crisis response, ensuring adherence to YMCA policies and procedures.

Major Responsibilities:

- Onsite supervision of all operations during operating season
- Provide leadership as an active member of the YMCA Camp Elphinstone Leadership team
- Recruitment, hiring, coaching and leading a team of over 100 staff and volunteers committed to building a strong, inclusive, and camper-focused culture
- Develop & deliver innovative training for staff that supports a camper-first philosophy
- Develop & deliver experiential, camper-focused outdoor programming
- Ensuring that camper safety and care meet YMCA standards
- Maintain YMCA & BCCA program standards; positively role-model YMCA mission, vision, and values
- Ongoing risk management and crisis response following YMCA procedures
- Develop & implement strategies that achieve & sustain program growth for camp programs
- Manage and meet targets in YMCA operating plans and budgets tied to summer camp delivery

- Building and fostering positive relationships with external relationships valuable to the ongoing success of YMCA Camp Elphinstone
- Building and fostering alumni engagement through outreach and events
- Participates in and promotes YMCA charitable goals and annual campaign
- Perform other duties as assigned

Requirements:

- Minimum of 3 years of leadership experience in a supervisory/management role
- University Degree with significant experience in related field(s)
- Well-developed interpersonal skills and relationship building skills
- Ability to multitask and remain results focused in a high demand environment
- Ability to work a flexible schedule according to operational needs
- Strong public relations, marketing and communication skills
- Experience with developing and implementing engagement strategies, and staff/volunteer recruitment and development
- Valid Standard First Aid, CPR C, Class 4 Driver's License (or willingness to obtain) required
- NLS and Level 2 Challenge Course certifications assets
- Experience with CLASS Operating System an asset
- Successful candidates will be required to provide a current and satisfactory Criminal Reference Check/Vulnerable Sector Search issued no later than six (6) months preceding your start date

Competencies:

Child-Centered: Demonstrates an ability to provide child-centered, developmental and age appropriate environments and programs

Values: Demonstrates a high level of commitment to the Association's mission and core values

Leadership: Motivates and inspires self and others to take action to achieve desired outcomes

Service Orientation: Deliberately identifies and creates opportunities to enhance each and every person's YMCA experience

Communication: Communicates in a thorough, clear and timely manner

Concern for Health: Acknowledges and understands how to manage and educate others of risk and harm reduction

Application Process:

Internal Applicants: Please apply online through the ADP Workforce Now Career Center.

External Applications: Please apply [HERE](#)

Application deadline: 6:00PM PST on January 23, 2020

Due to the high volume of applications received, only short-listed candidates will be contacted.



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