



Employment Opportunity

The YMCA of Greater Vancouver

Date Posted:	January 11, 2018
Position Title:	Supervisor, Chronic Disease Programs
Location:	Robert Lee YMCA (Vancouver, BC) with travel required to other program sites in the Lower Mainland
Terms:	Part-time, Term
Shift	18 hours per week with shifts on Tuesday and Thursday evenings required (to run programming)
Salary:	\$24.00 per hour
Start Date:	ASAP
End Date:	December 21, 2018
Reports To:	Manager, Chronic Disease Programs

Situation:

The YMCA of Greater Vancouver is a charity dedicated to strengthening the foundations of community, by nurturing the potential of children, teens & young adults, promoting healthy lifestyles, fostering a sense of social responsibility and delivering lasting personal & social change. We are building a community in which a generation of children and families reach their full potential. Our values guide our decision-making and behaviour—we do the right thing, put people first, keep our promises and lead by example.

For over 130 years, we have been part of the community, a place where people of every age and background find the support they need to grow in spirit, mind and body. One of the Lower Mainland's leading charities, the YMCA of Greater Vancouver provides services in health & fitness, child care, camping, employment & community services to over 120,000 participants annually.

YMCA Chronic Disease Management programs aim to provide community-based exercise solutions for those living with chronic health conditions. Supervised programs are offered at the Robert Lee YMCA, Tong Louie YMCA and Langara Family YMCA.

Nature & Scope:

The Supervisor will report to the Manager, Chronic Disease Programs and will work collaboratively with other staff, volunteers and participants. The Supervisor will be responsible for coordinating chronic disease management programs, including the supervision 6-10 part-time staff. The incumbent will have a solid understanding of chronic health conditions and a strong commitment to building the capacity of individuals in the area of health and wellness. This role will include facilitating group-exercise programs for adults with chronic health issues.

Major Responsibilities:

- Program coordination including all administrative tasks as they relate to Chronic Disease Programs
- Provide leadership to program delivery and ensure program content meets the appropriate criteria for special populations with chronic diseases
- Conduct participant intakes, including collection of program fees and YMCA database management
- Supervise and support a team of part-time instructors and volunteers at the class locations
- Assist with recruitment and performance management for staff and volunteers
- Coordinate marketing and communication internally and externally to promote program growth and expansion
- Lead and supervise exercise program(s) for individuals with chronic health conditions
- Maintain an atmosphere of achievement that inspires self and others to succeed at the highest levels
- Ensure the safety of all members, participants, staff, and property by following YMCA standards/policies/procedures and ensuring they are maintained amongst all members and staff
- Assist with training new staff/volunteers in procedures and practices

- Promote philanthropy through the YMCA's annual campaign and assist with Community Health fundraising initiatives
- Attend staff meetings, planning sessions and training events as required
- Other duties as required

Requirements:

- University degree in kinesiology or human kinetics
- Knowledge of chronic health conditions
- Experience delivering exercise programs for diverse populations
- Experience working with older adults
- Supervisory experience an asset
- Ability to work flexible hours
- Proficiency in Microsoft Office applications
- A valid BC driver's license and access to a vehicle
- Successful candidates will be required to provide a current and satisfactory Criminal Reference Check/Vulnerable Sector Search issued no later than six (6) months preceding your start date
- Current Emergency First Aid & CPR-C + AED (can be obtained within the first 30 days of employment)

Competencies:

Commitment to Organization and Values: Demonstrates and promotes a personal understanding of and appreciation for mission, vision, strategic outcomes and values of the YMCA of Greater Vancouver.

Service Orientation: Deliberately identifies needs and wants of members/participants as priority, and creates opportunities to enhance each and every person's YMCA experience.

Teamwork: Ability to work effectively with others to achieve optimal collective results.

Communication: Ability to speak, write, listen, and secure information in a variety of settings

Outcomes Oriented: Ability to lead, manage, and achieve identified goals.

Internal applicants: Please inform your supervisor prior to application. Apply online using the link below:
https://workforcenow.adp.com/myportal/ess/recruitment/internalPostingPreview.faces?client=ymcagv&jobId=139570&lang=en_CA&source=CC2

External Applicants: Please apply using the link below:
https://workforcenow.adp.com/jobs/apply/posting.html?client=ymcagv&jobId=139570&lang=en_CA&source=CC3

Application deadline: 6:00pm on January 23, 2018

*Thank you for your interest and application.
 Due to the high volume of applications received, only short-listed candidates will be contacted.*



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