



## YMCA of Greater Vancouver Employment Opportunity

**Date Posted:** March 14, 2019

**Position Title:** Child, Youth & Family Staff

**Location:** Langara Family YMCA, Vancouver

**Terms:** Permanent Part-Time

**Hours:** 2-24 hours per week

**Shift:** Shifts vary; may include weekends and evenings

<b>Salary:</b>	0-520 Hours	\$13.79
	After 520	\$14.32
	After 1100	\$14.85
	After 2500	\$15.74

**Start Date:** As soon as possible

**Reports To:** Supervisor, Child, Youth & Family

### **Situation:**

The YMCA of Greater Vancouver is a charity dedicated to strengthening the foundations of community, by nurturing the potential of children, teens & young adults, promoting healthy lifestyles, fostering a sense of social responsibility and delivering lasting personal & social change. We are building a community in which a generation of children and families reach their full potential. Our values guide our decision-making and behaviour—we do the right thing, put people first, keep our promises and lead by example.

For 130 years, we have been part of the community, a place where people of every age and background find the support they need to grow in spirit, mind and body. As the Lower Mainland's largest independent charity, the YMCA of Greater Vancouver provides services in health & fitness, child care, camping, employment & community services to over 120,000 participants annually. The YMCA of Greater Vancouver is accredited by the Imagine Canada national Standards Program for excellence and compliance in nonprofit accountability, transparency and governance.

### **Nature & Scope:**

Will report to Supervisor of Child, Youth and Family Programs and work collaboratively with other members of the YMCA team to provide a safe and fun environment for our YMOVE programs, walking school bus, and child, youth, and family programming.

### **Major Responsibilities:**

- Lead programs in a positive and professional manner
- Build meaningful relationships through positive daily interaction with YMCA members, visitors, and colleagues
- Promote philanthropy through the YMCA's annual Campaign
- Develop lesson plans for various programs and administer progressive evaluations for participants
- Ensure program design, lay-out, and offerings meet the needs of all participants at various levels
- Lead program delivery, while ensuring contents meet the appropriate criteria and outline
- Perform general administrative duties and record keeping responsibilities
- Maintain an atmosphere of achievement that inspires self and others to succeed at the highest levels

- Ensure the safety of all members, participants, staff, and property by following YMCA standards/policies/procedures and ensuring they are maintained amongst all members and staff, including all locker rooms and spectator viewing areas.
- Maintain a neat, orderly, and clean environment, including all program areas, common spaces, and washrooms
- Assist with training new staff/volunteers in procedures and practices
- Remain flexible – willing to learn new skills, alter shifts
- Attend staff meetings, planning sessions and training events as required
- Maintain regular attendance, punctuality and be appropriately dressed and well groomed

**Requirements:**

- Current Standard First Aid certificate with CPR level C & AED (valid within 2 years)
- Experience working with children - preferred
- Demonstrated high level of customer service skills
- Successful candidates will be required to provide a current and satisfactory Criminal Reference Check/Vulnerable Sector Search issued no later than six (6) months preceding your start date
- 3 professional references

**Competencies:**

*Commitment to Organization and Values:* Demonstrates and promotes a personal understanding of and appreciation for mission, vision, strategic outcomes and values of the YMCA of Greater Vancouver.

*Service Orientation:* Deliberately identifies needs and wants of members/participants as priority, and creates opportunities to enhance each and every person's YMCA experience.

*Teamwork:* Ability to work effectively with others to achieve optimal collective results.

*Communication:* Ability to speak, write, listen, and secure information in a variety of settings

*Outcomes Oriented:* Ability to lead, manage, and achieve identified goals.

**Application Process:**

Internal applicants should inform their supervisor prior to application.  
Complete online application using the following link:

[https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=2b4cd153-66c2-4524-9a1c-714e9e1780df&jobId=280442&lang=en\\_CA&source=CC3&ccId=19000101\\_000001](https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=2b4cd153-66c2-4524-9a1c-714e9e1780df&jobId=280442&lang=en_CA&source=CC3&ccId=19000101_000001)

**Application deadline: Ongoing**

*Thank you for your interest and application.  
Due to the high volume of applications received, only short-listed candidates will be contacted.*

