



YMCA of Greater Vancouver Employment Opportunity

Date Posted:	May 18, 2018
Position Title:	Building Operations Staff
Location:	Tong Louie Family YMCA
Terms:	Permanent Full-Time
Hours:	35 hours per week
Shift:	Thursday, Friday, Monday – 11:00 am to 7:00 pm; Saturday, Sunday – 8:00 am to 4:00 pm. *Shifts subject to change based on operational needs
Salary:	\$33,000 - \$43,000 per year *benefits included
Start Date:	ASAP
Reports To:	Supervisor, Building Operations

Situation:

The YMCA of Greater Vancouver is a charity dedicated to strengthening the foundations of community, by nurturing the potential of children, teens & young adults, promoting healthy lifestyles, fostering a sense of social responsibility and delivering lasting personal & social change. We are building a community in which a generation of children and families reach their full potential. Our values guide our decision-making and behaviour—we do the right thing, put people first, keep our promises and lead by example.

For over 130 years, we have been part of the community, a place where people of every age and background find the support they need to grow in spirit, mind and body. One of the Lower Mainland's leading charities, the YMCA of Greater Vancouver provides services in health & fitness, child care, camping, employment & community services to over 120,000 participants annually.

Nature & Scope:

Building operations staff is responsible for maintaining the facility in 'as new' condition by ensuring a high standard of cleaning and general maintenance. Under the direction of the Supervisor, Building Operations will work to ensure the continued safe and efficient operation of all building systems, fixtures and equipment. This is a hands-on position.

Responsibilities:

- Identify and create opportunities to enhance each person's YMCA experience.
- Participate in promoting the YMCA's charitable status.
- Work as part of a team to ensure a clean, safe and well maintained facility at all times.
- Light custodial duties and cleaning maintenance: power washing, cleaning drains, changing light bulbs, glass cleaning, minor landscaping, etc.
- Maintain all painted surfaces within the building by repairing all chipped and damaged paint areas.
- Maintain all tile and grout surfaces.
- Pool water safety. Complete all pool and spa maintenance during occupied and unoccupied hours.
- Perform scheduled preventative maintenance work on equipment and systems by: inspecting, testing, replacing parts, adjusting, lubricating, and recording results.

- Maintain and/or repair all exercise equipment in accordance with manufacturers' guidelines and YMCA standards while keeping cost efficiency in mind.
- Report to Building Operations Supervisor parts and supplies required for specific projects
- Record information on the operation, maintenance and repair of equipment and systems in permanent logs, records and files.
- Demonstrate a thorough understanding of first aid and emergency procedures.
- Demonstrate an understanding of building facility safety in accordance with all WCB regulations.
- Be available to work shift work, occasional odd hours, and to take "on-call" response roll during "off" hours.
- Perform other related duties as required by Supervisor, or designate.

Requirements:

- High level of organizational and customer service skills
- Current satisfactory Criminal Record Check and provide 3 professional references
- Pool Operators certification and experience
- WHMIS Training
- Mechanical experience in Facility Management Applications
- Basic HV/AC knowledge
- Basic plumbing knowledge
- Mechanical inclination

Competencies:

Commitment to Organization and Values: Demonstrates and promotes a personal understanding of and appreciation for mission, vision, strategic outcomes and values of the YMCA of Greater Vancouver.

Service Orientation: Deliberately identifies needs and wants of members/participants as priority, and creates opportunities to enhance each and every person's YMCA experience.

Teamwork: Ability to work effectively with others to achieve optimal collective results.

Communication: Ability to speak, write, listen, and secure information in a variety of settings

Outcomes Oriented: Ability to lead, manage, and achieve identified goals.

Application Process:

Internal applicants should inform their supervisor prior to application.

Please apply by clicking "APPLY HERE" below:

[APPLY HERE](#)

Application deadline: 6:00 pm – May 31, 2018

Thank you for your interest and application.

Due to the high volume of applications received, only short-listed candidates will be contacted.

