



YMCA of Greater Vancouver  
Employment Opportunity – Camp Elphinstone Facility  
Maintenance Assistant –Cleaner(s)

**Position Title:** Facility Maintenance Assistants (Cleaners)

**Location:** YMCA Camp Elphinstone

**Terms:** Seasonal Contract, Full time or Part Time

**Salary:** \$16.00 - \$18.00 per hour

**Term:** August 2017 – November 2017

**Reports To:** Cleaning Team Leader/Camp Manager

**Situation:**

The YMCA of Greater Vancouver is a charity dedicated to strengthening the foundations of community, by nurturing the potential of children, teens & young adults, promoting healthy lifestyles, fostering a sense of social responsibility and delivering lasting personal & social change. We are building a community in which a generation of children and families reach their full potential. Our values guide our decision-making and behaviour—we do the right thing, put people first, keep our promises and lead by example.

For over 130 years, we have been part of the community, a place where people of every age and background find the support they need to grow in spirit, mind and body. One of the Lower Mainland's leading charities, the YMCA of Greater Vancouver provides services in health, fitness & aquatics, child care, camping, employment & community services to over 120,000 participants annually.

YMCA Camp Elphinstone is located on the Sunshine Coast near Gibsons, a 40 minute ferry ride from Vancouver. It offers programs all year round to different groups and schools and in the summer it offers one-week, two-week and four week camping adventures for campers 5-17 years old.

**Nature & Scope:** The Facility Maintenance Assistant (cleaner) is an integral part to keeping camp clean and ensuring all buildings are safe for all staff and campers. They are responsible for light to heavy duty cleaning of all buildings including meeting rooms, washrooms, lodge rooms, corridors and some staff areas.

**General Duties and Responsibilities:**

YMCA Camps is based on the building of a camp community. The camp community is intended to be supportive of all the members and to provide opportunities for growth and learning. Staff and at YMCA Camps are responsible to not only be a part of the camp community, but also to guide campers and guests in understanding what it means to be a part of a YMCA Camp. This will be accomplished in a number of ways, but is not limited to:

- Role modeling appropriate behaviour
- Understanding that each staff members' role in the camp community is to serve our clients, summer campers and groups
- Understanding that the greater good of our client's experience must be at the forefront in every decision made
- Teach and role model the core values of the YMCA
- Read, understand, teach and enforce the policies of the YMCA and YMCA Camps

**Specific Duties and Responsibilities:**

Cleaners will be responsible for making sure that all buildings and areas of camp are kept clean and tidy.

- Clean all camp buildings
- Perform heavy cleaning duties, such as cleaning and mopping floors, washing walls and glass, and removing rubbish
- Notifying management if anything is in need of repairs
- Clean, service and supply bathrooms
- Follow proper procedures for the use of cleaning supplies (chemicals)
- Making sure weekly and daily cleaning checklists are completed

Cleaners may be required to assist in duties not listed above. The YMCA expects the support of all staff members in fulfilling objectives that may not be specific to this position.

**Requirements:**

- Current Standard First Aid and CPR-C
- WHIMIS Certification an asset
- Previous cleaning experience or working in an industrial/commercial cleaning is an asset
- Successful candidates will be required to provide a current and satisfactory Criminal Record Check/Vulnerable Sector Search issued no later than six (6) months preceding your start date

There is also the possibility for living accommodations on site.

**Competencies:**

*Child-Centered:* Demonstrates an ability to provide child-centered, developmental and age appropriate environments and programs

*Values:* Demonstrates a high level of commitment to the Association’s mission and core values

*Leadership:* Motivates and inspires self and others to take action to achieve desired outcomes

*Service Orientation:* Deliberately identifies and creates opportunities to enhance each and every person’s YMCA experience

*Communication:* Communicates in a thorough, clear and timely manner

*Concern for Health:* Acknowledges and understands how to manage and educate others of risk and harm reduction

**Application Process:**

Internal applicants should inform their supervisor prior to application.

Complete online application using the following link:

[https://workforcenow.adp.com/jobs/apply/posting.html?client=ywcagv&jobId=123024&lang=en\\_CA&source=CC3](https://workforcenow.adp.com/jobs/apply/posting.html?client=ywcagv&jobId=123024&lang=en_CA&source=CC3)

Application deadline: Until Filled

*Thank you for your interest and application.*

*Due to the high volume of applications received, only short-listed candidates will be contacted.*

