



## YMCA of Greater Vancouver Employment Opportunity

**Date Posted:** November 17, 2017

**Position Title:** Assistant Outdoor Education Director  
**Location:** Gibsons, BC – YMCA Camp Elphinstone

**Terms:** Full-Time – Seasonal Contract  
**Salary:** \$110-\$120/day  
**Term:** February 19 to November 16, 2018  
**Reports To:** Outdoor Education Director/Camp Manager

### Nature & Scope:

Assistant Outdoor Education Directors work with our spring/fall programs to provide positive customer service and run YMCA programs with students from elementary and high schools, as well as adult retreat groups. During the summer months, the Assistant Outdoor Education Director will coordinate summer youth-based lodge rental groups with partner organizations including Diabetes Canada, Camp Moomba and Camp Eureka.

### Major Responsibilities:

- Assist with onsite supervision of Outdoor Education programs during operating seasons
- Assist with recruitment, hiring, coaching and leading a team of staff and volunteers committed to building a strong, inclusive, and camper-focused culture and community
- Develop & deliver innovative training that supports professional development of staff & volunteers
- Develop & deliver experiential, camper-focused outdoor programming
- Develop & implement strategies that achieve & sustain program growth for Outdoor Education programs
- Maintain YMCA program & care standards; positively role-model YMCA mission, vision, and values
- Ongoing risk management and crisis response following YMCA procedures
- Ensure the safety of all members, participants, staff, and property by following YMCA standards/policies/procedures and ensuring they are maintained amongst all participants and staff
- Facilitate experience of groups and individuals
- Assist with general maintenance, cleaning and site support duties as required for daily operation
- Build and foster positive relationship with clients and external relationships
- Maintain a neat, orderly, and clean environment, including all office, program & common areas
- Remain flexible – willing to learn new skills and accept growth feedback
- Maintain and role model regular attendance, punctuality and be appropriately dressed and well groomed
- Perform other duties as required

### Requirements:

- Housing on site at Camp Elphinstone is a requirement of this position.
- Ability to multitask and remain results focused in a high demand environment
- Ability to work a flexible schedule according to operational needs
- Well-developed interpersonal skills and organizational skills
- Standard First Aid and CPR-C
- National Lifeguard Service Certification
- Pleasure Craft Operators License
- Class 4 Driver's License
- Previous experience in experiential education and camping

- Successful candidates will be required to provide a current and satisfactory Criminal Reference Check/Vulnerable Sector Search issued no later than six (6) months preceding your start date

**Preferred:**

- Education degree/teacher certification
- Level 2 Challenge Course certification
- Occupational First Aid Level 3
- Experience with CLASS Operating System

**Competencies:**

*Child-Centered:* Demonstrates an ability to provide child-centered, developmental and age appropriate environments and programs

*Lives the Values of the YMCA:* Exhibits authenticity by building trust and being approachable, exhibits conviction for the values of the Association and is personally credible, promotes the YMCA's fundraising

*Leadership:* Motivates and inspires self and others to take action to achieve desired outcomes

*Service Orientation:* Deliberately identifies and creates opportunities to enhance each and every person's YMCA experience, ensures service standards are followed and implemented

*Communication:* Communicates in a thorough, clear and timely manner

*Concern for Health:* Acknowledges and understands how to manage and educate others of risk and harm reduction

Please click here for the [Camp Elphinstone 2018 Application Guide](#)

**Application Process:**

Internal applicants should inform their supervisor prior to application. Complete online application using the following link:

Internal Applicants: Please apply [HERE](#)

External Applicants: Please apply [HERE](#)

**Application deadline: Until Filled**

*Thank you for your interest and application.*

*Due to the high volume of applications received, only short-listed candidates will be contacted.*



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