



YMCA of Greater Vancouver
Employment Opportunity

Date Posted: January 2, 2019
Position Title: Supervisor, Health and Fitness (Mat Leave Coverage)
Location: Tong Louie Family YMCA – Surrey, B.C.
Terms: Temporary Full-Time: 35 hours/week
Shift: Shifts flexible. Will include some weekends and evenings.

Salary: \$43,000-\$48,000 plus benefits

Start Date: As soon as possible

End Date: August 2020

Reports To: Manager, Health and Fitness

Situation:

The YMCA of Greater Vancouver is a charity dedicated to strengthening the foundations of community, by nurturing the potential of children, teens & young adults, promoting healthy lifestyles, fostering a sense of social responsibility and delivering lasting personal & social change. We are building a community in which a generation of children and families reach their full potential. Our values guide our decision-making and behavior—we do the right thing, put people first, keep our promises and lead by example.

For over 130 years, we have been part of the community, a place where people of every age and background find the support they need to grow in spirit, mind and body. One of the Lower Mainland's leading charities, the YMCA of Greater Vancouver provides services in health & fitness, child care, camping, employment & community services to over 120,000 participants annually.

Nature & Scope:

The Fitness Supervisor will report to the Manager of Health and Fitness and work collaboratively with staff and volunteers. The Supervisor, Health and Fitness is in charge of overall supervision and delivery of the fitness program at the Tong Louie Family YMCA.

Major Responsibilities:

- Maintain and create a Group Fitness schedule, including instructing weekly group fitness classes on both a regular and substitute basis
- Lead ongoing volunteer instructor recruitment, training, engagement, development and evaluations.
- Clean and maintain group fitness equipment and sound system equipment
- Ensure fitness team is meeting or exceeding personal training targets
- Provides role and program specific orientation and training to new employees and volunteers
- Coaches, develops and supports employees and volunteers to achieve excellence in service delivery
- Provides ongoing management of employee and volunteer performance and completes reviews within required process timeframes
- Deals with performance issues using the required steps in the discipline process
- Promote philanthropy through the YMCA's Annual Campaign
- Provide support and leadership to staff and volunteers to ensure safe and quality programs
- Build meaningful relationships through positive daily interaction with YMCA members, visitors, and colleagues

- Perform member orientations to the fitness center
- Perform all required administration duties
- Maintain an atmosphere of achievement that inspires self and others to succeed at the highest levels
- Ensure the safety of all members, participants, staff and property by following YMCA standards, policies and procedures
- Attend and leads staff meetings, planning sessions and training events as require

Requirements:

- Current YMCA Group Fitness Instructor Certification or equivalent
- Personal Training Certification preferred
- Experience instructing Group Fitness classes
- Current Standard First Aid and CPR-C & AED certificate
- Current YMCA Fitness – Individual Conditioning Level 2 or equivalent
- University Degree/Diploma in a related field or equivalent experience.
- Successful candidates will be required to provide a current and satisfactory Criminal Reference Check/Vulnerable Sector Search issued no later than six (6) months preceding your start date
- 3 professional references

Competencies:

Commitment to Organization and Values: Demonstrates and promotes a personal understanding of and appreciation for mission, vision, strategic outcomes and values of the YMCA of Greater Vancouver.

Service Orientation: Deliberately identifies needs and wants of members/participants as priority, and creates opportunities to enhance each and every person’s YMCA experience.

Teamwork: Ability to work effectively with others to achieve optimal collective results.

Communication: Ability to speak, write, listen, and secure information in a variety of settings

Outcomes Oriented: Ability to lead, manage, and achieve identified goals.

Application Process:

Internal applicants should inform their supervisor prior to application.

Please complete online application using the following link:

<https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=2b4cd153-66c2-4524-9a1c-714e9e1780df&jobId=268398>

Application deadline: **January 13, 2019**

Thank you for your interest and application.

Due to the high volume of applications received, only short-listed candidates will be contacted.



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