



YMCA of Greater Vancouver Employment Opportunity

Date Posted: June 5, 2019
Position Title: Supervisor, Healthy Child Development
Hiring Range: \$35,000 - \$45,000/year
Start Date: To be determined
Terms: Permanent Full-Time; 35 hours per week
Reports To: Manager, Healthy Child Development

Nature and Scope:

The YMCA of Greater Vancouver is currently seeking an energetic, innovative and reliable individual to fill the role of Supervisor, Healthy Child Development. Reporting directly to the Manager, Healthy Child Development, the Supervisor will provide leadership, guidance and ongoing support to staff and volunteers working with children and families in Lower Mainland based licensed Before & After School Programs for children aged 5 to 12 years.

Major Responsibilities:

- Provide direct leadership to multiple Before & After School Care Programs with a focus on building a strong team
- Coach, develop and support staff and volunteer teams to achieve excellence in service orientation
- Build and maintain positive relationships with families, key stakeholders including school administration, licensing officers, community agencies and service providers
- Ensure the delivery of high quality programs and services that meet Provincial Licensing Legislation and YMCA requirements and standards
- Provide direct delivery of activities for children aged 5 to 12, including planning and implementing of a consistent child-centered program in accordance with YMCA standards and YMCA Healthy Child Development principles
- Responsible for all aspects of budgeting and the implementation of a sound business plan
- Meet Association commitments and targets with regards to Strong Kids Campaign, YMCA initiatives, Healthy Child Development, and other special projects
- Be an engaged and integral part of a cohesive management team, working to achieve the mission of the YMCA of Greater Vancouver

Qualifications:

- Post-Secondary Degree or Diploma in a related field (I.e. Social Work, Child and Youth) or equivalent combination of education and work experience
- Minimum five (5) years experience working with children and families in community programs
- Minimum three (3) years direct supervisory experience leading staff and volunteers in a family or community program setting
- Experience with developing and facilitating community based programming and services for a wide demographic base
- Effective oral and written communication skills including strong business writing skills
- Experience in fundraising and grant writing an asset
- Computer proficient – Microsoft Office applications (Word, Excel, PowerPoint & Outlook)
- First Aid Certificate required
- Successful candidates will be required to provide a current and satisfactory Criminal Reference Check/Vulnerable Sector Search issued no later than six (6) months preceding your start date

Competencies:

In addition to bringing a commitment to YMCA vision and values, and an orientation to service, the candidate should possess the following competencies:

Leadership: Motivates and inspires self and others to take action to achieve desired outcomes

Coaching and Development: Commits to assisting participants, volunteers, staff and self in continuous learning and development. Shares knowledge and experience with others

Relationship Building and Collaboration: Builds positive interactions both internally and externally to achieve work related goals

Decision Making: Evaluates situations and, using sound judgment, makes timely decisions and communicate these decisions clearly and effectively to all parties involved

Planning and Organizing: Establishes a clearly defined and effective course of action for self and others to accomplish short and long term work goals

Change Management: Ability to lead groups into new directions; initiates and manages change to achieve the strategic outcomes of the Association

Consistency and Standardization: The ongoing provision and achievement of predetermined standards of performance. Ability to establish, implement and evaluate policies and procedures

Application Process:

Please apply online using the link below:

https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=2b4cd153-66c2-4524-9a1c-714e9e1780df&cclid=19000101_000001&jobId=290097&source=CC3&lang=en_CA

Application Deadline: June 24, 2019 6:00pm PST

*Thank you for your interest and application.
Due to the high volume of applications received, only short-listed candidates will be contacted.*



The Standards Program Trustmark is a mark of Imagine Canada used under license by The