



**YMCA of  
Greater Vancouver**

## Outdoor Education Program Coordinator

YMCA Camp Elphinstone  
1760 YMCA Road  
Gibsons, BC  
V0N 1V6

**Rate of Pay:** \$105-107 per day / \$115-118 per day\*

\*as of June 1<sup>st</sup>, 2019 based on minimum wage increase in BC

**Position Status:** Seasonal Contract, Full time

**Spring Term:** April 8<sup>th</sup> to June 21<sup>st</sup>, 2019

**Fall Term:** August 31<sup>st</sup> to November 3<sup>rd</sup>, 2019

**Reports To:** Outdoor Education Director

Applicants interested in summer and/or fall term positions preferred

### **Nature & Scope**

The Outdoor Education Program Coordinator works with the Outdoor Education Director in our spring and fall seasons to oversee all major program areas, including the waterfront, challenge course, and archery, while maintaining all program equipment, ensuring all programs are meeting risk management standards, and delivering an experiential, participant-focused experience.

In conjunction with the Outdoor Education Group Coordinators, the Program Coordinators will be responsible for the general management of the YMCA Camp Elphinstone Outdoor Education Centre and the supervision, coaching, evaluation, and scheduling of program staff.

This position will mean role modelling child-centered behaviour, sometimes leading programs, and providing support in facility maintenance and upkeep.

### **Organizational Overview**

The YMCA of Greater Vancouver is a charity dedicated to strengthening the foundations of community by nurturing the potential of children, teens & young adults, promoting healthy lifestyles, fostering a sense of social responsibility, and delivering lasting personal & social change. We are building a community in which a generation of children and families reach their full potential.

For over 130 years, we have been part of the community, a place where people of every age and background find the support they need to grow in spirit, mind, and body. As one of the Lower Mainland's leading charities, the YMCA of Greater Vancouver provides services in health & fitness, childcare, camping, and employment & community to over 95,000 participants annually.

This position requires a commitment to the YMCA mission and core values – Do the Right Thing, Put People First, Keep our Promises, and Lead by example.

## Responsibilities

- Facilitate the outdoor education experiences of groups and individuals, acting as the host and main contact for assigned groups and rentals.
- Assist in staff training; support, coach, and supervise assigned staff members for the duration of the season.
- Maintain YMCA programming & care standards, working to develop and improve new or existing programs
- Ensure the safety of all members, participants, staff, and property by following YMCA standards/policies/procedures and ensuring they are maintained amongst all participants and staff.
- Interact directly with children, establish and maintain positive communication with staff, teachers, participants, and guests.

## Qualifications

- Standard First Aid & CPR-C
- NLS
- Pleasure Craft Operators Card
- Class 4 Driver's License
- Ability to work a flexible schedule according to operation needs
- Previous supervisory experience in camping, youth recreation, and/or experiential education
- Criminal Reference Check with a Vulnerable Sector Screening issued no later than six (6) months preceding start date
- 3 Successful reference checks

## Additional Qualifications (assets)

- ACCT Level 2
- Wilderness First Responder
- Paddle Canada Instructor
- Post-secondary education in a related field or equivalent experience

### Application Process:

To submit application click [HERE](#)

**Deadline: Until Filled**

**Requisition # 3196**

**Questions? Contact Davin Allan at [davin.allan@gv.ymca.ca](mailto:davin.allan@gv.ymca.ca)**



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## YMCA Camp Elphinstone

YMCA Camp Elphinstone is located near Gibsons on the Sunshine Coast, a 40-minute ferry ride from Vancouver. It is situated on 144 acres of temperate rainforest along the shores of Howe Sound. Camp Elphinstone operates as a residential summer camp during July and August offering programs like one and two week camp, Sailing Camp, Leadership Development, and out-trips to Desolation Sound and the Sunshine Coast Trail.

From September to June, Camp Elphinstone operates as an Outdoor Education, Recreation and Retreat Centre for schools, businesses, clubs, and other special interest groups. Camp Elphinstone currently serves over 12,000 participants annually.

YMCA Camp Elphinstone has accommodation and dining for up to 400 people and has programs and equipment for swimming, canoeing, kayaking, sailing, stand up paddleboarding, low/high ropes, rock climbing, wilderness and environmental programs, archery, crafts and more. Camp Elphinstone employs approximately 140 staff/volunteers during July and August, with a team between 20-50 for the spring and fall Outdoor Education seasons, and a smaller core team of 10 staff during the winter season. Successful Camp Elphinstone staff are self-motivated individuals whose ambition is to help children and youth develop in an outdoor camp setting.